



Office for Student Success and Achievement UNIVERSITY OF GEORGIA

Academic Coaching and Retention Programs Graduate Assistant

Academic Coaching and Retention Programs within the Office for Student Success and Achievement (OSSA) is seeking a graduate student for an assistantship for the 2025-2026 academic year. OSSA provides critical support to thousands of students each academic year. We offer several services, initiatives, programs, courses, and access opportunities for diverse groups of current and future students. For more information about OSSA, visit ossa.uga.edu.

Academic Coaching and Retention Programs Graduate Assistants provide support to the Coordinator of Academic Coaching and Retention within the OSSA Services team. The primary job duty is providing Academic Coaching services to students. This position will begin in August 2026 and end in May 2027 with the possibility of continued employment into the 2027-2028 school year.

Compensation (including tuition waiver) aligns with the USG and graduate school guidelines. This position is part-time (20 hours per week).

Job Responsibilities

- Serve as an Academic Coach by meeting individually with students to assist in the development of academic skills including study skills, organization, time management, and connection to university resources
- Attend Degree Completion Team meetings as an Academic Coach, collaborating with team members to provide intensive support to students to promote persistence
- Share information about Academic Coaching and academic best practices to students and other stakeholders during workshops, events, etc.
- Provide administrative support to the Academic Coaching program
- Attend Academic Coaching trainings as assigned

Preferred Qualifications

- Experience, skills, and interests related to directly supporting student success
- Strong interpersonal communication skills and ability to work one-on-one with students with varied needs and backgrounds

To apply, please complete this form: <https://forms.office.com/r/zAJ9U4ahnq>

Please contact coaching@uga.edu with any questions.