



**Office for Student Success
and Achievement**
UNIVERSITY OF GEORGIA

Peer Education Graduate Assistant 20
Hours/week Number of positions: 2

The University of Georgia's Office for Student Success and Achievement (OSSA) is a unit of the Office of the Vice President for Instruction (OVPI) whose central mission is to provide campus-wide leadership, collaboration, and support on matters related to instruction and student success. UGA's Office for Student Success and Achievement empowers students to achieve success throughout their academic journey. For more information about OSSA please visit: <http://ossa.uga.edu>.

The Peer Education program, under the Services area is seeking 2 graduate students for an assistantship for the 2025-2026 academic year. Peer Education is comprised of the Peer Tutoring and Peer Learning Assistants programs which are accredited through the College Reading and Learning Association (CRLA).

Compensation (including tuition waiver) aligns with the USG and graduate school guidelines. The position will begin in August 2025 and end in May 2026, dependent upon successful completion of duties. There is a possibility of continued employment into the 2026-2027 academic year.

Specifically, this GA's responsibilities will include (but are not limited to) the following:

- Support the Peer Tutoring and Peer Learning Assistants programs
- Help process and review applications for potential Peer Tutors and Peer Learning Assistants
- Help interview potential Peer Tutors and Peer Learning Assistants
- Attend and facilitate trainings for Peer Education student staff
- Administer evaluations for Peer Education student staff
- Help plan the End of Year Celebration for Peer Educators
- Meet regularly with the Senior Coordinator of Peer Education and Coordinators of Peer Education
- Follow and implement office procedures and perform administrative tasks
- Assist with other duties as assigned to support work in Peer Education
- Contribute to other OSSA initiatives and projects as needed

Preferred Qualifications

- Availability for some evening work and occasional weekend work
- Preference will be given to applicants enrolled in Education, Student Affairs and Higher Education as well as those who have experience with peer education, tutoring, and/or mentoring undergraduate students.