



## Graduate Assistantship Experience UGA

The University of Georgia Office of Service-Learning (OSL) is seeking a qualified and passionate candidate for a 15 hour per week Graduate Assistantship with Experience UGA. Experience UGA is a partnership program that aims to bring every Clarke County student (PreK-12) to UGA's campus every year. Through a variety of field trips, CCSD students participate in hands-on, curricular-based learning activities). This increased exposure to college life through Experience UGA fosters interest in the pursuit of higher education among 13,000+ Clarke County Students. As a Graduate Assistant working with Experience UGA, you will have the opportunity to help with a wide range of activities.

### Position Responsibilities:

- Provide general support for the Experience UGA Program
  - This includes logistical and coordination support for approximately 100 Experience UGA field trips
  - Assist in managing virtual content for Experience UGA
- Manage volunteer recruitment, outreach, and coordination
- Assist in the planning and evaluation of current field trips
- Assist in the planning and implementation of a comprehensive reflection experience for students attending field trips
- Facilitate and review Experience UGA training opportunities, including general orientations, to maintain alignment with UGA Minors on Campus Policy requirements
- Co-advise the Experience UGA Ambassadors and implement leadership and service curriculum
- Participate in Advisory Board meetings
- Assist with development of current and new fundraising initiatives, including the Annual Experience UGA Fundraiser
- Assist with review, preparation, and distribution of Experience UGA assessments for teachers, UGA volunteers, and CCSD students using Qualtrics and other feedback
- Maintain updates to Experience UGA website, virtual resources, and social media as needed

Additionally, there is also the possibility that the graduate assistant will help with some developing research projects for Experience UGA.

### Desired characteristics of the successful applicant include:

Knowledge and experience with data analysis; interest or experience in service-learning or community engagement; willingness to learn and contribute to the success of the office's activities and mission.

The OSL is jointly supported by the Offices of the Vice President for Instruction and the Vice President for Public Service and Outreach. Its mission is to support academic service-learning and community engagement initiatives designed to enhance students' civic and academic learning, promote engaged research that is responsive to community needs, and contribute to the public good through mutually beneficial community-university partnerships. Service-learning is a form of experiential learning in which students apply academic knowledge to address community needs in order to enhance learning, develop as future leaders, and learn the importance of civic engagement. Read more about our office at [servicelearning.uga.edu](http://servicelearning.uga.edu)