Peer Education Graduate Assistant 13 hours/week
Number of positions: 2

The University of Georgia’s Division of Academic Enhancement (DAE) is a unit of the Office of the Vice President for Instruction (OVPI) whose central mission is to provide campus-wide leadership, collaboration, and support on matters related to instruction and student success. UGA’s Division of Academic Enhancement empowers all students to Learn Differently through innovative courses, programs, services, and student-centered initiatives. The DAE supports students as they transition into higher education and sustains their progress through the University’s unique academic environment. For more information about DAE please visit: http://dae.uga.edu.

The Peer Learning and Teaching Others (PLaTO) program, under the Services area is seeking 2 graduate students for an assistantship for the 2023-2024 academic year. PLaTO is comprised of the Peer Tutoring and Peer Learning Assistants programs which are accredited through the College Reading and Learning Association (CRLA). PLaTO also supports other peer education programs on campus and holds an annual Peer Education Student-Led Conference in the Spring of every year.

Compensation (including tuition waiver) aligns with the USG and graduate school guidelines. The position will begin in August 2023 and end in May 2024, dependent upon successful completion of duties. There is a possibility of continued employment into the 2024-2025 academic year.

Specifically, this GA’s responsibilities will include (but are not limited to) the following:

- Support the Peer Tutoring and Peer Learning Assistants programs
- Administer evaluations for Peer Learning and Teaching Others (PLaTO) student staff
- Attend trainings for Peer Learning and Teaching Others (PLaTO) student staff
- Help interview potential Peer Tutors and Peer Learning Assistants
- Plan and facilitate the Peer Education Student-Led Conference held in the Spring
- Plan the End of Year Celebration for Peer Educators
- Meet regularly with the Senior Coordinator of Peer Education and Coordinators of Peer Education
- Follow and implement office procedures and perform administrative tasks
- Assist with other duties as assigned to support work in PLaTO
- Contribute to other DAE initiatives and projects as needed

Qualifications

- Availability for some evening work and occasional weekend work
- Preference will be given to applicants enrolled in Education, Student Affairs and Higher Education as well as those who have experience with peer education, tutoring, and/or mentoring undergraduate students.