**2019-2020 Experience UGA Graduate Assistantship(s)**

The University of Georgia Office of Service-Learning (OSL) is seeking a qualified and passionate candidate for a 20 hour per week Graduate Assistantship with Experience UGA for academic year 2019-2020. Experience UGA is a partnership program that aims to bring every Clarke County student (PreK-12) to UGA’s campus every year. Through a variety of field trips, CCSD students participate in hands-on, curricular-based learning activities. This increased exposure to college life through Experience UGA fosters interest in the pursuit of higher education among 13,000+ Clarke County Students. Experience UGA is looking to hire **two** graduate assistants that will be working with a combination of the roles listed below.

Graduate Assistant(s) working with Experience UGA will have the opportunity to help with a wide range of activities, including but not limited to:

- Provide general support for the Experience UGA Program
  - This includes logistical and coordination support for approximately 100 Experience UGA field trips
- Manage volunteer recruitment, outreach, and coordination
- Assist in the planning and evaluation of current field trips
- Assist in the planning and implementation of a comprehensive reflection experience for students attending field trips
- Facilitate and review Experience UGA training opportunities, including general orientations, to maintain alignment with UGA Minors on Campus Policy requirements
- Co-advice the Experience UGA Ambassadors and implement leadership and service curriculum
- Participate in Advisory Board meetings
- Assist with development of current and new fundraising initiatives, including the Annual Experience UGA Fundraiser
- Assist with review, preparation, and distribution of Experience UGA assessments for teachers, UGA volunteers, and CCSD students using Qualtrics and other feedback
- Maintain updates to Experience UGA website, marketing, and social media as needed
- Assist with potential research projects for Experience UGA

Each Graduate Assistant will work with the Ambassador program while also assisting with assessment and fundraising initiatives or marketing and volunteer management/training initiatives, based on their interests.

Desired characteristics of the successful applicant include:

- Knowledge and experience with data analysis; interest or experience in service-learning or community engagement; willingness to learn and contribute to the success of the office’s activities and mission.

The OSL is jointly supported by the Offices of the Vice President for Instruction and the Vice President for Public Service and Outreach. Its mission is to support academic service-learning and community engagement initiatives designed to enhance students’ civic and academic learning, promote engaged research that is responsive to community needs, and contribute to the public good through mutually beneficial community-university partnerships. Service-learning is a form of experiential learning in which students apply academic knowledge to address community needs in order to enhance learning, develop as future leaders, and learn the importance of civic engagement. Read more about our office at [servicelearning.uga.edu](http://servicelearning.uga.edu).